

ReStore Associate, Peterborough North

Job Title:	ReStore Associate
Reports To:	ReStore Manager
Location:	300 Milroy Drive, Peterborough
Status:	35-40 hours per week (permanent, full-time)
Salary:	\$15-17/hour

Overview

Do you love working with people? Habitat for Humanity Peterborough & Kawartha Region is seeking a friendly and energetic individual to join our Habitat ReStore team at our Peterborough North location (300 Milroy Drive).

Reporting to the ReStore Manager, the ReStore Associate represents the Habitat brand through courteous interactions with potential donors and customers to perform all responsibilities in a professional and ethical manner to achieve a safe and positive customer experience and ensure the continual improvement of the ReStore reputation, productivity, and profitability.

This is a great opportunity to be part of a great cause. No two days are the same. Plus, we are a retail organization that is only open Monday to Saturday from 10-5, so you'll always have your Sundays and evenings off! If you are looking for a fast-paced role, then the Habitat ReStore in Peterborough is the place for you!

Primary Responsibilities

- Perform point of sale, sales floor, loading dock, and customer service duties
- Greet all customers/donors in a friendly and professional manner
- Work daily to ensure all sales are maximized
- Provides excellent customer service, including answering inquiries and phone calls
- Perform cash/credit transactions, as well as daily reconciliations, with confidentiality
- Lifting/moving of furniture, doors, and other large items; including unloading donations
- Ensure that the movement of merchandise is done in a safe and effective manner
- Help maintain cleanliness and safety of the sales, dock, and cashier work areas
- Processing of materials including cleaning and pricing, stocking product, arranging merchandise aesthetically and neatly
- Training and supervision of Habitat ReStore volunteers as assigned
- Attend and participate in store meetings/training sessions as required
- Able to react to change productively and handle other essential tasks as assigned

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Qualifications

- Be professional in appearance and a good ambassador of the Habitat PKR program
- Strong customer service, communication, organization, and basic math skills
- Capable of continuous standing, bending, and lifting
- Team player with a friendly, approachable, and outgoing personality
- Problem-solving skills and ability to work in a fast-paced environment
- Ability to work well and communicate effectively with individuals from diverse backgrounds
- Knowledge of retail sales and household repairs is an asset but not required
- The ability to repetitively lift 35-50 lbs and 75 lbs with help
- Acceptable Police Records Check and must be fully vaccinated
- CSA approved safety footwear (to be always worn)
- Willingness to work a variety of shifts including Saturdays
- Successful completion of other training provided by Habitat PKR

Apply Today!

If you feel you're a good fit for our awesome team, please send along your cover letter and resume to hr@habitatpkr.ca stating the position title and location in the subject line. Please include why you would like to work for Habitat for Humanity Peterborough & Kawartha Region.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.