

Driver – Donation Pickups

Job Title: Driver – Donation Pickups (Donation Ambassador)

Reports To: Procurement Manager

Location: 300 Milroy Dr., Peterborough, Ontario

Salary: \$18-21 (per hour)

Status: Full Time, Permanent

“Build” Your Future With Us

Do you love working with people and have a valid driver's license? Habitat for Humanity Peterborough & Kawartha Region (Habitat PKR) is looking for 2 full-time truck drivers - we call them Donation Ambassadors.

In this role, together with a colleague, you will drive the Habitat truck to pick up donations for the Habitat ReStores from homes, stores, offices, etc. As the first in-person connection between the ReStores and our donors, you are the face of Habitat PKR in the community. As such, your manner conveys professionalism, friendliness, and appreciation for our donors. You will screen donated goods for suitability and decline product tactfully, preserving the goodwill of the donor. You will also deliver customer purchases to homes, offices, etc. and assist with unloading, sorting, and transporting items to Habitat ReStores in Peterborough and Lindsay.

If you're looking for a role with the opportunity for high impact, then this is the place for you!

The Opportunity

- Day shift
- 40 hours per week, 8-hour shifts
- Monday to Friday (weekend availability)
- Drive to pick up donations, according to a predetermined route (i.e., homes, stores, corporate offices, etc.) and drop-offs to sites (i.e., ReStore locations, customer homes).
- Operate the truck in a safe/responsible manner, adhering to legal driving standards/laws
- Ensure truck is maintained, functioning safely, and kept in a clean condition
- Deliver exceptional customer service to donors, customers, volunteers, stakeholders, etc.
- Screen donated goods for suitability and decline unsuitable product tactfully, preserving the goodwill of the donor
- Adhere to pickup and delivery schedules, providing input for routing and vehicle capacity
- Represent Habitat for Humanity Peterborough & Kawartha Region as a Donation Ambassador by modeling our values and guiding principles

Why Join Us?

- Great work hours (day shifts)

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- 2 weeks of paid vacation, paid sick days, paid personal days
- Generous benefits coverage plan (including dental, vision care, and extended health care)
- Life insurance
- RRSP matching eligibility
- Corporate gym membership rates
- Growth and development opportunities
- A meaningful opportunity to make an impact and help your local community
- The pride of being part of a highly respected, high profile global charity

Qualifications

- 3 years or more experience driving a 16ft truck or similar vehicle with letter from past driving employees showing 3 years driving experience.
- Valid class G driver's license and clean 3-year driver's abstract are required.
- Applicants must meet Habitat PKR's vehicle insurance eligibility requirements to operate a company truck.
- Exceptional customer service experience with the ability to deal with the public
- Friendly, approachable, and helpful demeanor, with the ability to communicate well with individuals from diverse backgrounds
- Ability to perform heavy lifting (up to 50 lbs) and walk, stand, sit, stair climb, and travel on a regular basis
- Competency in the assessment of condition for the resale of furniture, appliances, home improvement materials, building materials, etc.
- Safety shoes required: CSA approved safety footwear to be always worn
- Works well as part of a team and in a self-directed capacity
- Neat and clean in appearance
- A good ambassador of the Habitat PKR program
- Trustworthy, punctual, and has a good attendance record
- Acceptable Police Records Check and must be fully vaccinated
- Ability to work a flexible (day shift) schedule, including Saturday shifts
- 3 work related references

To Apply

If you are ready to make a change in your local community and become a part of our team at Habitat for Humanity Peterborough & Kawartha Region, please send your resume and cover letter to hr@habitatpkr.ca with the position title in the subject line. In your cover letter, please include why you would like to work for Habitat PKR.

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We thank all applicants for their interest in Habitat for Humanity Peterborough & Kawartha Region, however, only those selected for an interview will be contacted.

Please inform us should accommodation be required at any point during the recruitment and selection process.