



Habitat for Humanity
Peterborough & Kawartha Region

Job Title: ReStore Assistant Manager
Location: Peterborough ReStore, 300 Milroy Drive, Peterborough
Salary: \$23/hour
Hours: 35-40 hours per week (permanent, full-time, day shift)
Must be able to work most Saturdays (ReStore is open Mon-Sat, 9-5 pm)

Overview

Habitat ReStore is a social enterprise retailer that accepts and resells donations of new and used furniture, appliances, décor, and home improvement building materials.

All profits from our operations fund Habitat for Humanity Peterborough & Kawartha Region's local affordable homebuilding efforts.

This position works with the ReStore Manager to lead the day-to-day operations for the ReStore.

Job Responsibilities

- Supervision and training of staff and volunteers
- Maintain health and safety, and store standards
- Cash and sales reconciliation
- Sales
- Customer service
- Product merchandising on the sales floor
- Warehousing
- Cash
- Accepting donations from the public
- Processing donations and preparing them for resale
- Complaint resolution
- Be an ambassador for Habitat for Humanity
- Other duties as required

Qualifications

- 2-5 years of retail experience
- At least 1 year in a supervisory/management role
- Self-starter



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- Great communication skills, friendly
- Team player
- Reliable
- Energetic
- Strong customer service skills
- Multi-tasker with great time management skills
- Ability to lift a minimum of 25 lbs often
- Capable of continuous standing, bending, and lifting
- Retail experience
- Warehousing experience an asset
- Fully vaccinated
- Acceptable criminal record check

Apply Today

If you feel you're a good fit for our awesome team, please send along your cover letter and resume to hr@habitatpkr.ca stating the position title and location in the subject line. Please include why you would like to work for Habitat for Humanity Peterborough & Kawartha Region.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.